



NCRI Head & Neck Clinical Studies Group (CSG) Trainee Scheme

Application call for junior researchers who would like to join the NCRI Head & Neck CSG as a trainee

The National Cancer Research Institute (NCRI) Head & Neck Clinical Studies Group (CSG) has a remit to develop a portfolio of trials for head and neck cancer treatment approaches. This includes developing proposals, considering new research questions, overseeing the portfolio of existing studies, and securing research funding. The CSG is multi-disciplinary with representation from a wide range of specialities including (but not limited to) surgery, medical oncology, clinical oncology, radiology, pathology, epidemiology, statistics, and translational science.

The CSG trainee scheme allows junior researchers to become members of the Group for a two-year period. It will provide an insight into the workings of the Head & Neck CSG, a significant early opportunity for those who have an interest in research!

Applicants should be at registrar level, or equivalent.

Aims & Objectives of the initiative are to:

- offer the opportunity to experience the workings of a national CSG, including the means of accessing advice from the Head & Neck CSG
- provide an opportunity to build collaborative networks in the trainee's field of interest with existing trialists and to potentially develop their own ideas in a mentored approach
- allow trainees to gain exposure and experience of developing a trial from initial conception and obtaining funding, through to setting up and running the trial.
- educate trainees in areas such as barriers to recruitment and potentials interventions to these issues
- Play a role in rolling out or invigorating existing head and neck cancer trials

We are looking for trainees from the below specialisms to join the **Head and Neck CSG**:

- **Head and Neck Oncology** (supported by British Association of Head & Neck Oncologists (BAHNO))
- **Oral & Maxillofacial Surgery** (supported by British Association of Oral & Maxillofacial Surgeons (BAOMS))
- **Plastic Surgery** (supported by British Association of Plastic, Reconstructive and Aesthetic Surgeons) (BAPRAS))
- **Pathology** (supported by British Society for Oral & Maxillofacial Pathology)

- **Medical Oncology** (Association of Cancer Physicians may support this)
- **Clinical Oncology** (Royal College of Radiologists may support this)

Terms of Reference

The Role

Successful candidates will be appointed to the CSG and attached to a subgroup. Each trainee will be expected to:

- attend two subgroup meetings per year (face to face or teleconference)
- attend two CSG meetings per year, in order to gain a general overview of how the subgroup feeds into the CSG
- attend a trainee networking event at the NCRI Cancer Conference (optional)
- attend a National Annual Trials day and strategy day (if applicable to the CSG and depending on whether it falls within the period of tenure of the trainee)
- submit a report on your involvement in any activities relating to the CSG, at each CSG meeting and submit a report at the end of your term
- become involved with a CSG project identified by the CSG Chair

Duration

Appointments will be for two years allowing sufficient time for the trainee to undertake activities that expose them to all aspects of clinical trial development.

Application and selection process

Applications should consist of a 2 page CV and a covering letter detailing:

- if your application is successful, how do you think this scheme would benefit you?
- how would your appointment contribute to the Head & Neck CSG?

Applications should be emailed to Mrs Nanita Dalal: nanita.dalal@ncri.org.uk

DEADLINE: Monday 1 October 2018, 5pm

The selection process is as follows:

- applications will be sent to the CSG Chair by the NCRI Executive Team
- applications will be reviewed and scored by CSG Chair and Head of NCRI Clinical Research Groups as appropriate a final decision will be made by the CSG Chair
- the NCRI Executive Team will notify the applicants of outcome of their application by end of end of October 2018.

Funding and Support

The post will be unpaid however successful applicants will be able to claim travel and subsistence costs up to a maximum of £1000 per annum. Funds should be claimed directly from the supporting organisation unless stated otherwise.

Trainees will be allocated a mentor from the subgroup to which they are allocated.

Further information

For further information about the trainee scheme, please contact **Nanita Dalal**, CSG Coordinator (nanita.dalal@ncri.org.uk).

For more information on the NCRI CSGs, please visit csg.ncri.org.uk.